



**CONTRACT CONCLUSION:**

All conditions of employment remain unchanged as per your original offer of casual employment.

The additional hours worked are to be claimed through MyHR against your existing contract.

Further information regarding the additional work can be obtained from the nominated Supervisor or the Admin contact in your work unit.

..... Date: .....

Head of Work Unit or nominated delegate

**EMPLOYEE'S ACCEPTANCE**

I accept this amendment to my current casual allocation. I agree to submit pay claims on a fortnightly basis, for all work completed within the applicable fortnightly pay period.

..... Date: .....

Casual employee

**LIST OF DUTIES FOR ALLOCATION AMENDMENT *(if different to original offer)*:**

Empty space for listing duties.